

**MINUTES of MEETING of ARGYLL AND BUTE HSCP FINANCE AND POLICY COMMITTEE  
held in the BY SKYPE  
on FRIDAY, 28 AUGUST 2020**

**Present:** Councillor Kieron Green, Argyll and Bute Council (Chair)  
Sarah Compton Bishop, NHS Highland Non-Executive Board Member (Vice Chair)  
Councillor Gary Mulvaney, Argyll and Bute Council  
Councillor Sandy Taylor, Argyll and Bute Council

**Attending:** Joanna MacDonald, Chief Officer, Argyll and Bute HSCP  
Judy Orr, Head of Finance and Transformation, Argyll and Bute HSCP  
Sharon Atkinson, Talent Management Officer, Argyll and Bute Council (item 8)  
Caroline Cherry, Head of Adult Services, HSCP  
Charlotte Craig, Business Improvement Manager, Argyll and Bute HSCP  
David Forshaw, Principal Accountant, Argyll and Bute Council  
Jane Fowler, Head of Customer Support Services, Argyll and Bute Council  
Hazel MacInnes, Committee Services Officer, Argyll and Bute Council  
George Morrison, Head of Finance, Argyll and Bute HSCP  
Linda Skraskin, Child Health Manager, Argyll and Bute HSCP

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Julie Lusk, Kevin McIntosh, Patricia Renfrew, Boyd Robertson and Jim Rundell.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES**

The Minutes of the meeting of the Argyll and Bute HSCP Finance and Policy Committee held on 26 June 2020 were approved as a correct record subject to amending apologies for absence to include those from Councillor Gary Mulvaney.

**4. BUDGET MONITORING AS AT 31 JULY 2020**

The Committee gave consideration to a report providing a summary of the finance position of the Health and Social Care Partnership as at 31 July 2020. The report noted that there was still considerable uncertainty around the financial impact of the Covid-19 pandemic.

**Decision**

The Finance and Policy Committee –

1. Noted the forecast outturn position for 2020-21 was a forecast overspend of £2.964m as at 31 July 2020 and that there was a year to date overspend of £2.117m as at the same date.
2. Noted the above position excluded any provision for Scottish Government assistance with non-delivery of savings due to Covid-19, or for the ongoing dispute with NHS Greater Glasgow and Clyde.

(Reference: Report by Head of Finance and Transformation dated August 2020, submitted)

## **5. FINANCIAL RISKS 2020/21**

The Committee gave consideration to a report providing an update on the financial risks facing the organisation which had not been reflected in the forecast of the financial outturn.

### **Decision**

The Finance and Policy Committee –

1. Noted the updated financial risks identified for the Health and Social Care Partnership.
2. Noted the uncertainties around Covid-19 funding which are provided in more detail in a separate report.
3. Noted that the financial risks will continue to be reviewed and monitored on a two monthly basis and reported to the Integration Joint Board.

(Reference: Report by Head of Finance and Transformation dated August 2020, submitted)

## **6. BUDGET OUTLOOK**

The Committee gave consideration to a report summarising the budget outlook covering the period 2020-21 to 2022-23. The budget outlook was based on three different scenarios, best case, worst case and mid-range.

### **Decision**

The Finance and Policy Committee noted the current estimated budget outlook report for the period 2021-22 to 2023-24.

(Reference: Report by Head of Finance and Transformation dated August 2020, submitted)

## **7. COVID-19 RESPONSE AND FINANCIAL IMPLICATIONS**

The Committee gave consideration to a report providing an overview of the HSCP's Covid-19 mobilisation readiness and its future planning for living and operating with Covid-19. The report provided a snapshot of the financial estimates of the costs of

dealing with the Covid-19 response. The report advised that cost estimates were updated on a regular basis and were still subject to considerable uncertainties.

### **Decision**

The Finance and Policy Committee –

1. Noted the details provided in relation to Covid-19 response and associated mobilisation plan costing.
2. Acknowledged the uncertainties in the cost elements submitted.
3. Noted that the Scottish government had, in principle, approved all mobilisation plans, but approval for individual cost lines had not yet been received.

(Reference: Report by Head of Finance and Transformation dated August 2020, submitted)

## **8. SCOTTISH SOCIAL SERVICES COUNCIL (SSSC) REGISTRATION POLICY**

The Committee gave consideration to a report introducing an HSCP Policy to support the process for ensuring staff who require to be Scottish Social Services Council (SSSC) registered to undertake their role maintain that registration, how this is supported and any implications of the lapse of registration.

### **Decision**

The Finance and Policy agreed to recommend the endorsement of the Policy to the Integration Joint Board (IJB).

(Reference: Report by Head of Customer Support Services dated August 2020, submitted)

## **9. FINANCIAL RECOVERY PLAN**

The Committee gave consideration to a report providing a commentary on the causes of a forecast overspend and which proposed a financial recovery plan in order to return the forecast to a break even position.

### **Decision**

The Finance and Policy Committee -

1. Noted the proposed financial recovery plan.
2. Agreed to recommend endorsement of the proposed financial recovery plan to the Integration Joint Board (IJB).

(Reference: Report by Head of Finance and Transformation dated August 2020, submitted)

## **10. DATE OF NEXT MEETING**

The date of the next meeting was noted as 25 September 2020.